

## WA State Consolidated Technology Services State Data Center Projects

<b>Prepared By:</b>	Consolidated Technology Services
<b>Date:</b> 2/5/2015	<b>Period Covered:</b> January 19 – January 30

### Project Dashboard

Project Name	Scope	Schedule	Budget
<b>SDC Program</b>			
<b>OB2 Heat Reduction</b>	(completed)		
<b>SDC Facilities</b>	(completed)		
<b>SDC Network Core</b>	(completed)		
<b>SDC Firewall Infrastructure</b>	(completed)		
<b>SDC Storage Infrastructure</b>	(completed)		
<b>CTS Cloud Utility</b>	(completed)		
<b>CTS Move Phase 1</b>	(completed)		
<b>Virtual Tape Library</b>			
<b>SDC Facilities Phase 2</b>	(completed)		
<b>SDC Network Core Phase 2</b>	(completed)		
<b>SDC Move Phase 2</b>			
<b>OB2 Equipment Room</b>			
<b>OB2 Decommissioning</b>			
<b>Migrate WSP to SDC</b>			

	Baseline Budget as of 12/2013	Actuals as of 12/31/2014
Phase	Budget	Actuals
SDC Program	\$5,850,823	\$4,073,953
OB2 Heat Reduction		
SDC Facilities	\$4,367,307	\$6,408,302
SDC Network Core	\$8,592,141	\$8,212,900
SDC Firewall Infrastructure*	\$3,671,579	\$2,040,301
SDC Storage Infrastructure	\$4,294,613	\$3,681,335
SDC Cloud Utility	\$1,000,000	\$732,561
CTS Move Phase 1	\$4,757,049	\$2,912,458
Virtual Tape Library	\$1,950,000	
SDC Facilities Phase 2	\$3,714,510	\$2,626,363
SDC Network Core Phase 2	\$1,750,000	\$1,191,649
SDC Move Phase 2	\$8,022,269	\$1,624,007
OB2 Equipment Room	\$1,000,000	
OB2 Decommissioning	\$1,500,000	
Migrate WSP to SDC	\$2,000,000	\$757,406
<b>Total</b>	<b>\$52,470,291</b>	<b>\$34,261,235</b>

#### Scope Key:

- G = No issues are impacting scope
- Y = Issues are being tightly managed, but may impact scope
- R = Unresolved issues are preventing progress of identified scope

#### Schedule Key:

- G = On schedule
- Y = Key milestones are more than 2 weeks late
- R = Key milestones are more than 8 weeks late

#### Budget Key:

- G = Planned spending is within 5% to 10% of agreed upon budget
- Y = Planned spending is within 11% to 20% of agreed upon budget
- R = Planned spending is greater than 20% of agreed upon budget

Note: Transferred some budgeted purchases from CTS Move Phase 1 to SDC Move Phase 2. Corrected actual amounts to remove purchases inadvertently attributed to the project.

\* SDC Firewall Infrastructure budget/actuals continue beyond implementation to span the first maintenance cycle.

### SDC Projects Status

Project	Planned for Next Reporting Period (January 19 – January 30)	Status of Work Performed this Reporting Period (January 19 – January 30)	Planned for Next Reporting Period (February 2 – February 13)
<b>SDC Program</b>	Continue to work on Design Decisions <ul style="list-style-type: none"> <li>• SDC-046A Strategic Direction for PBX Services in OB-2. Document and complete design decision for review.</li> <li>• SDC-057 Secure Remote Access to Networks and/or Devices in the SDC. ESS to perform an assessment and provide recommendations by Jan 31st.</li> <li>• SDC-062 OB-2 Campus Fiber Network Relocation Strategy. Receive signatures and finalize.</li> </ul>	Continue to work on Design Decisions <ul style="list-style-type: none"> <li>• SDC-046A Strategic Direction for PBX Services in OB-2. On hold pending customer meetings.</li> <li>• SDC-057 Secure Remote Access to Networks and/or Devices in the SDC. ESS did not complete assessment – On hold pending design completion</li> <li>• SDC-062 OB-2 Campus Fiber Network Relocation Strategy – Received signatures and finalized.</li> </ul>	Continue to work on Design Decisions <ul style="list-style-type: none"> <li>• SDC-046A Strategic Direction for PBX Services in OB-2. On hold pending customer meetings</li> <li>• SDC-057 Secure Remote Access to Networks and/or Devices in the SDC. ESS to perform an assessment and provide recommendations.</li> </ul>
<b>Virtual Tape Library</b> Procure additional VTL equipment to eliminate the tape backup system and support mainframe disaster recovery.	<ul style="list-style-type: none"> <li>• Kickoff meeting with EMC for DLm implementation</li> <li>• Schedule SDC Facility Consult for SL3000/ACSLs</li> <li>• Request network quote for SL3000/ACSLs</li> <li>• Schedule Unisys Mainframe team / Oracle technical meeting</li> <li>• Schedule EMC for initial installation of DLm in SDC (Pending power)</li> </ul>	<ul style="list-style-type: none"> <li>• Held kickoff meeting 1/22 with EMC for DLm implementation</li> <li>• Completed SDC Facility Consult for SL3000/ACSLs</li> <li>• Submitted request for Network quote for SL3000/ACSLs</li> <li>• Did not schedule Unisys Mainframe team / Oracle technical meeting.</li> <li>• DLm2100 installation scheduled for 2/12</li> </ul>	<ul style="list-style-type: none"> <li>• Complete SL3000/ACSLs delivery</li> <li>• Complete SL3000/ACSLs SAN/Network orders</li> <li>• DLm2100 initial install planned for 2/12</li> <li>• DLm2100 Network 2/23</li> <li>• Complete DLm960 SAN/Network orders</li> </ul>
<b>SDC Move Phase 2</b> Continue the progress of Phase 1 by moving additional CTS equipment to the SDC.	Customer Moves into SDC <ul style="list-style-type: none"> <li>• <u>DES</u> <ul style="list-style-type: none"> <li>• Confirm date DES is ready to begin planning for next DES migrations.</li> </ul> </li> <li>• <u>ESD</u> <ul style="list-style-type: none"> <li>• Prepare Network Core colocation quote for ESD</li> <li>• ESD to complete cut sheet assignment</li> <li>• Continue weekly project meetings with ESD</li> <li>• Plan for migration phases</li> </ul> </li> </ul>	Customer Moves into SDC <ul style="list-style-type: none"> <li>• <u>DES</u> <ul style="list-style-type: none"> <li>• Meeting scheduled Feb 25 to begin planning for the next DES migrations.</li> </ul> </li> <li>• <u>ESD</u> <ul style="list-style-type: none"> <li>• Network Core colocation quote for ESD was not prepared due to outstanding assignments.</li> <li>• ESD did not complete cut sheet assignment</li> <li>• Conducted weekly project meetings with ESD</li> <li>• Performed high level planning of migration phases</li> </ul> </li> </ul>	Customer Moves into SDC <ul style="list-style-type: none"> <li>• <u>DES</u> <ul style="list-style-type: none"> <li>• Conduct a Network Consult with DES and CTS on Feb 12.</li> </ul> </li> <li>• <u>ESD</u> <ul style="list-style-type: none"> <li>• Prepare Network Core colocation quote for ESD</li> <li>• ESD to complete cut sheet assignment for Network Core</li> <li>• Continue weekly project meetings with ESD</li> <li>• Perform detailed planning for migration phases</li> <li>• Obtain equipment and cable specifications for business partner connections.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• <u>DSHS</u> <ul style="list-style-type: none"> <li>• Prepare colocation quote for DSHS Multimedia Group</li> <li>• Support the Jan 20 &amp; 26 DSHS ISSD SSI migrations.</li> <li>• Conduct combined High Level and Facility Consults with DSHS Children’s Administration (CA), Juvenile Rehabilitation Administration (JRA) and ESA Division of Child Support (DCS)</li> <li>• Begin bi-weekly project meetings for DSHS ACES Mainframe</li> </ul> </li> <li>• <u>SBCTC</u> <ul style="list-style-type: none"> <li>• Support the Jan 21 to 23 equipment installation</li> <li>• Install fiber</li> </ul> </li> <li>• <u>OST</u> <ul style="list-style-type: none"> <li>• Continue to work on OST business partner connection.</li> <li>• Finalize OST elevation design</li> </ul> </li> <li>• <u>King County</u> <ul style="list-style-type: none"> <li>• Schedule a High Level Consult with King County.</li> </ul> </li> <li>• <u>COM</u> <ul style="list-style-type: none"> <li>• Support elevations request.</li> <li>• Conduct Network Consult</li> <li>• Conduct Facilities Consult</li> </ul> </li> <li>• <u>DFI</u> <ul style="list-style-type: none"> <li>• Conduct migration debrief meeting</li> </ul> </li> <li>• <u>OIC</u> <ul style="list-style-type: none"> <li>• Develop work plan for mid-February equipment installation.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <u>DSHS</u> <ul style="list-style-type: none"> <li>• Colocation quote for DSHS Multimedia Group was not prepared due to pending decision on an architecture design item.</li> <li>• Supported the Jan 20 &amp; 26 DSHS ISSD SSI migrations.</li> <li>• Conducted combined High Level and Facility Consults with DSHS CA, JRA, and ESA DCS</li> <li>• Began bi-weekly project meetings for DSHS ACES Mainframe</li> </ul> </li> <li>• <u>SBCTC</u> <ul style="list-style-type: none"> <li>• Supported the Jan 21 to 23 equipment installation.</li> <li>• Installed fiber</li> </ul> </li> <li>• <u>OST</u> <ul style="list-style-type: none"> <li>• Continued to work on OST business partner connection.</li> <li>• Finalized OST elevation design</li> </ul> </li> <li>• <u>King County</u> <ul style="list-style-type: none"> <li>• Scheduled a High Level Consult with King County for Feb 18.</li> </ul> </li> <li>• <u>COM</u> <ul style="list-style-type: none"> <li>• Data for elevations provided</li> <li>• Network consult conducted</li> <li>• Facilities consult conducted</li> </ul> </li> <li>• <u>DFI</u> <ul style="list-style-type: none"> <li>• Conducted migration debrief meeting</li> </ul> </li> <li>• <u>OIC</u> <ul style="list-style-type: none"> <li>• Began detailed work planning for mid-February equipment installation.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <u>DSHS</u> <ul style="list-style-type: none"> <li>• Prepare colocation quote for DSHS Multimedia Group</li> <li>• Prepare work plan for DSHS ISSD February equipment installations.</li> <li>• Finalize elevation design for DSHS CA, JRA, and ESA Division of Child Support</li> <li>• Prepare colocation quotes for DSHS CA, JRA and ESA DCS</li> <li>• Conduct network consult meeting with DSHS ACES Mainframe.</li> </ul> </li> <li>• <u>SBCTC</u> <ul style="list-style-type: none"> <li>• Prepare the workplan for the Feb 14 to 16 migration events.</li> </ul> </li> <li>• <u>OST</u> <ul style="list-style-type: none"> <li>• Schedule business partner site visit for the OST business partner connection.</li> <li>• Gather remaining information for DID and modem lines.</li> <li>• OST to review and approve elevation design</li> <li>• OST to determine the proposed migration date</li> </ul> </li> <li>• <u>King County</u> <ul style="list-style-type: none"> <li>• CTS teams to prepare for High Level Consult with King County</li> </ul> </li> <li>• <u>COM</u> <ul style="list-style-type: none"> <li>• Submit elevations to customer</li> <li>• Get approval for elevations from customer</li> <li>• Facilitate quote request and customer approval</li> <li>• Assist customer with cut sheet form</li> <li>• Assist customer with move planning</li> </ul> </li> <li>• <u>DFI</u> <ul style="list-style-type: none"> <li>• No additional work is planned now that the DFI migration has completed.</li> </ul> </li> <li>• <u>OIC</u> <ul style="list-style-type: none"> <li>• Finalize the work plan for Feb 13 equipment installation and Feb 18 and 22 network tasks.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• <u>DAHP</u> <ul style="list-style-type: none"> <li>• Assist DAHP determine networking model for migration</li> <li>• Conduct internal brainstorming session on migration planning for DAHP</li> <li>• Assist DAHP in filling out documents including checklists, network questionnaires, and onboarding form</li> </ul> </li> <li>• <u>DOL</u> <ul style="list-style-type: none"> <li>• Support Phase 3 elevations request.</li> <li>• Support Feb 1 AAMVA migration</li> </ul> </li> <li>• <u>CTS Server Moves</u> <ul style="list-style-type: none"> <li>• FTI Servers                             <ul style="list-style-type: none"> <li>• Update the IRS documentation based on LNI feedback.</li> </ul> </li> <li>• ATS Servers                             <ul style="list-style-type: none"> <li>• Add firewall rules to ATS Test servers.</li> </ul> </li> <li>• Submit firewall rules for OSS servers.</li> </ul> </li> <li>• <u>Other Servers</u> <ul style="list-style-type: none"> <li>• Add network connections request for Cisco Transport Manager and Tellabs Server.</li> <li>• Add Firewall rules for physical to virtual migration of E-Commerce SQL server.</li> <li>• Begin preparing for physical to virtual migration of GW03 mail server.</li> <li>• Process decommission of GIT DEV server and storage.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <u>DAHP</u> <ul style="list-style-type: none"> <li>• Network model identified</li> <li>• High Level migration plan determined</li> <li>• Device checklist form filled for customer</li> <li>• Network questionnaires started for customer</li> <li>• Onboarding form completed by customer</li> </ul> </li> <li>• <u>DOL</u> <ul style="list-style-type: none"> <li>• Phase 3 elevations done and approved by customer</li> <li>• AAMVA migration re-scheduled</li> <li>• Support phase 3 quote to customer and get approval</li> </ul> </li> <li>• <u>CTS Server Moves</u> <ul style="list-style-type: none"> <li>• FTI Servers                             <ul style="list-style-type: none"> <li>• Updated the IRS documentation based on LNI feedback.</li> <li>• Prepared the firewall for move.</li> </ul> </li> <li>• ATS Servers                             <ul style="list-style-type: none"> <li>• Added firewall rules to ATS Test servers,</li> </ul> </li> <li>• Created firewall rules for OSS servers and began review.</li> </ul> </li> <li>• <u>Other Servers</u> <ul style="list-style-type: none"> <li>• Added network connections request for Cisco Transport Manager and Tellabs Server &amp; scheduled meeting to plan moves.</li> <li>• Added Firewall rules for physical to virtual migration of E-Commerce SQL server.</li> <li>• Setup new VM to replace GW03 mail server, and transferred to it.</li> <li>• Processed the decommission of GIT DEV server and storage.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <u>DAHP</u> <ul style="list-style-type: none"> <li>• Complete networking forms for customer</li> <li>• Create High Level Strategy form for customer</li> <li>• Obtain approval from customer for forms</li> <li>• Facilitate quote request and customer approval</li> </ul> </li> <li>• <u>DOL</u> <ul style="list-style-type: none"> <li>• Support AAMVA migration</li> <li>• Get quote for phase 3 approved</li> <li>• Schedule phase 3 move planning session</li> <li>• Support Phase 4 elevations request</li> </ul> </li> <li>• <u>DOC</u> <ul style="list-style-type: none"> <li>• Conduct High Level Consult</li> <li>• Assist in forms completion</li> <li>• Facilitate elevations planning</li> </ul> </li> <li>• <u>CTS Server Moves</u> <ul style="list-style-type: none"> <li>• FTI Servers                             <ul style="list-style-type: none"> <li>• Send final response to LNI documentation and schedule the cut-over.</li> </ul> </li> <li>• ATS Servers                             <ul style="list-style-type: none"> <li>• Create firewall rules for the ATS Prod servers.</li> <li>• Migrate the ATS Test servers into the SDC.</li> <li>• Add firewall rules for OSS servers.</li> </ul> </li> </ul> </li> <li>• <u>Other Servers</u> <ul style="list-style-type: none"> <li>• Plan the moves for Cisco Transport Manager and Tellabs Server &amp; schedule date.</li> <li>• Schedule physical to virtual migration of E-Commerce SQL server.</li> <li>• Decomm old GW03 mail server.</li> <li>• Remove GIT server and storage.</li> </ul> </li> </ul>

Project	Planned for Next Reporting Period (January 19 – January 30)	Status of Work Performed this Reporting Period (January 19 – January 30)	Planned for Next Reporting Period (February 2 – February 13)
	<ul style="list-style-type: none"> <li>• CTS Network Projects                             <ul style="list-style-type: none"> <li>• Vendor Trunk project: Migrate circuits on 1/21 and 1/28. Prep for 2/4 migration</li> <li>• Access Layer and 6509 migration project: Review updates to spreadsheet</li> </ul> </li> <li>• Migrate TDM (T1s)- Continue customer migration planning</li> <li>• Migrate PBX Remote Sites- Prep for 1/29 migration; reach out to additional customers</li> <li>• Security Projects                             <ul style="list-style-type: none"> <li>• IPSEC                                     <ul style="list-style-type: none"> <li>• Review project details with team</li> </ul> </li> </ul> </li> <li>• SSL VPN                             <ul style="list-style-type: none"> <li>• Reach out to customers</li> </ul> </li> <li>• Web Service Gateways- Finalize documents; engage with F5</li> </ul>	<ul style="list-style-type: none"> <li>• CTS Network Projects                             <ul style="list-style-type: none"> <li>• Vendor Trunk project: Migrated circuits on 1/21 and 1/28. Prepped for 2/4 migration</li> <li>• Access Layer and 6509 migration project: Reviewed updates to spreadsheet</li> </ul> </li> <li>• Migrate TDM (T1s)- Continued customer migration planning, sent out technical bulletins and customer communication</li> <li>• Migrate PBX Remote Sites- Will rescheduled 1/29 move, didn't reach out to additional customers</li> <li>• Security Projects                             <ul style="list-style-type: none"> <li>• IPSEC                                     <ul style="list-style-type: none"> <li>• Reviewed project details with team</li> </ul> </li> </ul> </li> <li>• SSL VPN                             <ul style="list-style-type: none"> <li>• Reached out to customers</li> <li>• Drafted migration guide</li> </ul> </li> <li>• Web Service Gateways- Didn't finalize SOW</li> <li>• Secman- scheduled design discussion with architects</li> </ul>	<ul style="list-style-type: none"> <li>• CTS Network Projects                             <ul style="list-style-type: none"> <li>• Vendor Trunk project: Migrate circuits on 2/4</li> <li>• Access Layer and 6509 migration project: Feedback on project schedule and connections due on 2/9 from team</li> <li>• Migrate TDM (T1s)- Continue customer planning for LTS and EDN</li> <li>• Migrate PBX Remote Sites- Confirm OSPI and DSHS dates internally</li> </ul> </li> <li>• Security Projects                             <ul style="list-style-type: none"> <li>• IPSEC                                     <ul style="list-style-type: none"> <li>• Draft recommendations for moving</li> <li>• Hold design discussion on 2/9</li> </ul> </li> <li>• SSL VPN                                     <ul style="list-style-type: none"> <li>• Email migration guide to customers</li> <li>• Refine project schedule</li> </ul> </li> <li>• Web Service Gateways- Finalize SOW</li> <li>• Secman- scheduled design discussion with architects</li> </ul> </li> </ul>
<p><b>OB2 Equipment Room</b> Move remaining equipment to reconfigured space in OB2.</p>	<ul style="list-style-type: none"> <li>• No activity planned.</li> </ul>	<ul style="list-style-type: none"> <li>• No activity planned.</li> </ul>	<ul style="list-style-type: none"> <li>• Meet with DES and DSHS to discuss DES status of design for the OB2 Equipment Rm.</li> </ul>
<p><b>OB2 Decommissioning</b> Discontinue use of OB2.</p>	<ul style="list-style-type: none"> <li>• Validate division responses against physical asset check.</li> <li>• Update report.</li> </ul>	<ul style="list-style-type: none"> <li>• Continued validation of division responses against physical asset check.</li> <li>• Updated report.</li> </ul>	<ul style="list-style-type: none"> <li>• Validate division responses against physical asset check.</li> <li>• Update report.</li> </ul>
<p><b>Migrate WSP to SDC</b> Plan and execute the first phase of migrating the WSP data center to the SDC.</p>	<ul style="list-style-type: none"> <li>• Schedule the turn-up date for the SMON connection.</li> <li>• Receive and install network core cabling in SDC.</li> </ul>	<ul style="list-style-type: none"> <li>• Postponed the turn-up of the SMON connection.</li> <li>• Met with WSP to review remaining tasks to complete the network core.</li> <li>• WSP completed work plan for remaining network core tasks</li> <li>• WSP completed equipment checklist and cut sheet for temporary equipment that will be used for testing of network core.</li> </ul>	<ul style="list-style-type: none"> <li>• WSP to complete remaining equipment installation and cabling for network core.</li> <li>• Meet with WSP to conduct migration planning for remaining phases.</li> </ul>

### External Project Collaboration

Project	Planned for Next Reporting Period (January 19 – January 30)	Status of Work Performed this Reporting Period (January 19 – January 30)	Planned for Next Reporting Period (February 2 – February 13)
<p><b>Firewall Migrations</b> Migrate 95+ firewalls to the SDC.</p>	<ul style="list-style-type: none"> <li>• Hold FW-BP meeting</li> <li>• Review FW-SHRD-SVC-C3 migration with team</li> <li>• Meet with DOC to review FW-DOC-Netmotion</li> <li>• Migrate OAH pre-prod</li> <li>• Migrate OAH production</li> <li>• Migrate TRE and ESD from behind FW-BP-MPLS</li> </ul>	<ul style="list-style-type: none"> <li>• Held FW-BP meeting</li> <li>• Reviewed FW-SHRD-SVC-C3 migration with team</li> <li>• Met with DOC to review FW-DOC-Netmotion</li> <li>• Migrated OAH pre-prod</li> <li>• Migrated OAH production</li> <li>• Need to reschedule FW-BP-MPLS migration for TRE and ESD</li> </ul>	<ul style="list-style-type: none"> <li>• Migrate CMS and SSA connections from behind FW-BP</li> <li>• Prep for FW-SHRD-SVC-C3 migration</li> <li>• Send DOC design for FW</li> <li>• Schedule meeting with TRE and SIB for FW-BP-MPLS</li> </ul>
<p><b>Hypervisor Firewall</b> Deploy new security solution.</p>	<ul style="list-style-type: none"> <li>• Upgrade Ecomm, eJas, SharePoint, OAH Star dev servers</li> <li>• Create rules for eJas servers</li> </ul>	<ul style="list-style-type: none"> <li>• Upgraded eJas, SharePoint, OAH Star dev servers. Ecomm upgrade postponed per customer.</li> <li>• Created rules for eJas, SharePoint, OAH Star servers</li> <li>• TAP activated for SharePoint, Ecomm servers</li> </ul>	<ul style="list-style-type: none"> <li>• Upgrade Ecomm servers</li> <li>• Activate TAP on eJas, DOH PCH, OAH Star servers</li> </ul>
<p><b>Avamar</b> Design, acquire, implement and migrate existing Avamar data to the upgraded solution.</p>	<ul style="list-style-type: none"> <li>• Complete Test and Acceptance</li> <li>• Complete As Built Documentation</li> <li>• Complete M&amp;O Documentation</li> <li>• Document &amp; Validate Customer Migration Processes</li> <li>• Validate Production Readiness</li> </ul>	<ul style="list-style-type: none"> <li>• Completed Test and Acceptance</li> <li>• Developing As Built Documentation</li> <li>• Developing M&amp;O Documentation</li> <li>• Documenting &amp; Validating Customer Migration Processes</li> <li>• Validating Production Readiness</li> </ul>	<ul style="list-style-type: none"> <li>• Complete As Built Documentation</li> <li>• Complete M&amp;O Documentation</li> <li>• Document &amp; Validate Customer Migration Processes</li> <li>• Validate Production Readiness</li> </ul>
<p><b>Sunset TSM</b> Sunset service and decommission infrastructure.</p>	<ul style="list-style-type: none"> <li>• Continue creating Customer Readiness Guide</li> <li>• Identify/remove invalid nodes - (ongoing)</li> <li>• Identify and determine validity of long term data (&gt;90days) - (ongoing)</li> <li>• Continue scheduling customer meetings</li> <li>• Publish Technical Bulletin</li> </ul>	<ul style="list-style-type: none"> <li>• Continue creating Customer Readiness Guide</li> <li>• Continued scheduling customer meetings</li> <li>• Published Technical Bulletin</li> </ul>	<ul style="list-style-type: none"> <li>• Continue creating Customer Readiness Guide</li> <li>• Continue scheduling customer meetings</li> </ul>

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<p><b>DES Print Relocation Project</b> Provide support to DES regarding the implementation of new print service</p>	<ul style="list-style-type: none"> <li>• Continue Tenant Improvement construction</li> <li>• Start Prisma to Mainframe router test planning.</li> <li>• Continue working with Canon to develop and incorporate their project plan/schedule into the overall project plan.</li> <li>• Investigate the potential to use the hardware encryption on the mainframe hardware.</li> <li>• Contractor to weld supports to the beams for the rooftop units, weather permitting.</li> <li>• Conduct a construction update meeting Tuesday the 27th.</li> </ul>	<ul style="list-style-type: none"> <li>• Continued Tenant Improvement construction</li> <li>• Conducted test Planning with CTS, DSHS and Canon in preparation for the Prisma Server arrival.</li> <li>• Continued working with Canon to develop and incorporate their project plan/schedule into the overall project plan.</li> <li>• Investigated the potential to use the hardware encryption on the mainframe hardware. The team is investigating the opportunity to use the existing hardware.</li> <li>• Contractor welded supports to the beams for the rooftop units.</li> <li>• Conducted a construction update meeting Tuesday the 27th.</li> <li>• Received the Uninterruptible Power Supply (UPS) unit. It is currently being installed.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue Tenant Improvement construction.</li> <li>• Continue Prisma to Mainframe router installation and test planning.</li> <li>• Continue investigating the potential to use the hardware encryption on the mainframe hardware.</li> <li>• Conduct Sponsor meeting Monday 2/2/15.</li> <li>• Conduct a B&amp;G meeting Tuesday the 2/3/15.</li> <li>• Conduct Planning with Production Services Manager for telephone, and workstation availability</li> <li>• Conduct a technical WebEx with partners on Friday 2/6/15.</li> <li>• Start laying fiber, install cable tray and connect server racks.</li> <li>• Determine if the old Sprinkler heads can be reused or approve replacing them with new heads.</li> </ul>

### Top Issues \*

**Issue Key:** *Green* = Issue does not require action within 30 days, *Yellow* = Issue requires action within 30 days, *Red* = Issue requires action within 10 days or less

Issue #	Summary Description	Assigned	Priority (R,Y,G)	Opened Date/by	Next Review Date	Target Resolution Date	Comments/Resolution	Status
259	Need to mitigate both CTS and customer FTE constraints for planning and executing A la Carte moves.	Heidi	G	9/27/13	1/21/15	6/30/15	Multiple competing projects and staff turn-over indicates this will continue to be an issue that needs continued mitigation.	Open
N/A	Need to identify storage space for stored equipment in OB2 that needs to be stored in SDC.	Heidi	G	12/01/14	2/18/15	2/28/15	Identifying need and options.	Open
N/A	Several Firewall migrations are dependent on customer migrations to the new SSL VPN product. This will delay the completion of the Firewall project.	Agnes	Y	11/15/14	2/18/15	2/28/15	Team is working to identify options to mitigate impacts.	Open
N/A	Some customer migrations from OB2 are dependent on add't providers having a presence in the SDC provider space. One provider is requesting a formal agreement prior to moving in.	Doug	Y	11/15/14	1/31/15	12/30/14	Provider Agreement discussions/edits are underway.	Open
N/A	The SSL VPN project plan needs to be updated to include the added scope of the IPSEC software client migrations	Agnes	Y	2/10/15	2/18/15	2/20/15	Team is working to identify tasks.	Open

### Issues Closed this Period

Issue #	Summary Description	Assigned	Priority (R,Y,G)	Opened Date/by	Next Review Date	Target Resolution Date	Resolution	Status
N/A	DOL is reporting their OB2 to SDC migration project may not be able to complete by June 30 <sup>th</sup> , 2015 due to competing projects with limited resources at DOL.	Heidi	Y	10/15/14	1/21/15	1/31/15	DOL project schedule indicates completion prior to June 30, 2015.	Closed

### Change Requests \*

No.	Description	Requestor	Request Date	Assigned	Cost Impact	Schedule Impact	Status
N/A							

Status (Submitted, Proposal, Approved, Opened, Resolved, Verified, Closed)

**Top 3 Risks \***

ID	Risk Description	Risk Category	Level of Impact	Likelihood	Schedule	Ability to Meet Deadline	Risk Mitigation Comment	Due Date & Action	Assigned To
1	Because the project is large and includes substantial logistical challenges involving multiple projects/agencies, interdependencies will be complex and could be overlooked.	Man	1	R	G	G	<ul style="list-style-type: none"> <li>o Apply project management practices to manage the effort.</li> <li>o Break the work down into small and logical units.</li> <li>o Use tools to track tasks, dependencies, issues, risks, etc. and automate the planning and communications as much as possible.</li> <li>o Implement migration approaches that minimize impacts of system dependencies, such as spanning the network between the OB2 and SDC data centers.</li> <li>o Use development and test platforms to verify system dependencies.</li> </ul>	Ongoing	Sr. Project Manager
2	Even though the scope has been reduced to better match the budget, it may be insufficient. Several items remain unfunded.	Res	1	R	G	G	<ul style="list-style-type: none"> <li>o Request funding for unfunded projects</li> <li>o Identify other funding sources (if possible)</li> <li>o Reduce project scope</li> <li>o Back-log unfunded projects</li> </ul>	Ongoing	CTO
3	Resource Conflicts – Program relies on functional staff with competing priorities.	Res	1	R	G	Y	<ul style="list-style-type: none"> <li>o Provide clear management guidance on priorities and carefully manage functional staff to minimize conflicts in priorities and work tasks.</li> <li>o Expand resource management and track task assignments to the resource level. Identify areas in the plan where resource loading indicates a problem and take appropriate action.</li> </ul>	Ongoing	Sr. Project Manager

**Risk Category** = (Res)ources; (Man)agement; (Tec)hnology; (Fun)ctional; (Dev)elopment; (Int)erfaces; (Sec)urity; (Usa)bility; (Ava)ilability; (Per)formance; (Cap)acity; (Sca)lability; (Ext)ernal.

**Level of Impact Key:**

- 1=major impact
- 2=significant impact
- 3=minor impact
- 0=no impact

**Likelihood Key:**

- G = Low.
- Y = Moderate
- R = High

**Schedule Key:**

- G = on schedule
- Y = Less than 30 days behind schedule (caution)
- R = More than 30 days behind schedule (warning)

**Ability to Meet Deadline Key:**

- G = based on current information, it appears manageable
- Y = there are significant obstacles or areas of uncertainty or concerns
- R = there are clearly identifiable threats or deterioration of ability to manage and control